**Belmont College**

**Music club**

***(Inspirational Madness)***

**By-Laws**

**Date: \_\_\_\_\_\_\_\_\_\_**

1. **Name:**

The name of this Organization/club shall be the Belmont College Music Club: *Inspirational Madness*

1. **Purpose**

The purpose of the Music Cub is to promote the appreciation of music within the College and Community. This would be accomplished through supporting and sponsoring music events within the College. The students within the cub are interested in promoting appreciation of music within the college community.

The club provides students a venue for musical expression, but also has a governance structure of officers and group activities that help to develop leadership, fellowship, and cooperation within the organization.

1. **Membership and Officers**
2. Membership shall be given to anyone that signs up for Inspirational Madness.
3. Membership can be students, faculty or staff.
4. All members will have voting rights.
5. There will be four officers: President, Vice President, Secretary and Technician Support Advisor.
6. Officers will be students of Belmont College.
7. Officers will be decided by being nominated and voted in.
8. There shall be a least one acting advisor appointed by the dean.
9. **Officers**
10. **President**
11. Shall up hold the By-Laws set by the Music Club.
12. Shall preside over all Music Club meetings.
13. Shall promote Music Club meetings and performances.
14. Shall have the power to establish additional meetings as needed.
15. Have knowledge of the Music Club by-laws.
16. **Vice President**
17. Shall help the president in their duties.
18. In the absence of the president shall take over the Presidents duties for the day.
19. Have knowledge of Music Club By-Laws.
20. Shall keep in contact with the President and the head advisor.
21. Shall take over secretary duties if there is not a secretary.
22. **Secretary/Recorder**
23. Shall keep and distribute Music Club meeting attendance and minutes.
24. Shall email dates and times of performances and events to all members.
25. Shall email the minutes to active members of the Music Club.
26. Shall make flyers and other promotional papers for the Music Club.
27. **Technician Support Advisor**
28. Manages Facebook information concerning the Music Club, YouTube Videos and My Belmont Music Club Pages in conjunction and with the approval of the Belmont College Communications Department.
29. Advises and works with the Belmont College IS Department on technical needs for Belmont College performances and Music Club sponsored events on campus.
    * 1. Sound
      2. Lighting
      3. Musical Instruments
30. **Technical Crew**
31. Assists Technical Advisor in above tasks
32. Club Officials and Technical Advisor can determine the permissions given the crew member
33. **Meetings and Rules**
34. There shall be a meeting that members are required to come to at least once a week.
35. Attendance will be taken at each meeting and recorded in the minutes.
36. There shall be minutes recorded every meeting.
37. Members of the Music club must come to meetings prepared and ready to work.
38. When a performance is scheduled members shall attend at least one hour of practice each week.